**Crook County Natural Resource District (CCNRD)**

**December 5th Regular Board Meeting Agenda**

**12:00 pm USDA Service Center in Sundance, Wyoming**

**CALL MEETING TO ORDER**

**ATTENDANCE**

**Board**: Wayne Garman, Lily Altaffer, Kim Fundaun, Casey Devish

**Employees**: Bridget Helms, Jessica Halverson, Sarah Anderson, Carmen Horne-McIntyre (Call)

**Guests:** Keela Deaton, NRCS,

**MONTHLY UPDATES**

1. NRCS Update
2. Water Quality Program Updates by Carmen & Jessica
   1. Grant updates
   2. Upcoming educational events with CCCD
   3. Water sampling
3. Forestry Program Update by Sarah
   1. USFS Forest Plan Revision
   2. Grant Updates
4. Office Manager Update by Bridget
5. Local Issues
   1. Septic Tank Issue
6. Financials
7. Financial Voucher *Signatures Needed (3)*
8. Checks *Signatures Needed (2)*
9. Reconciliation Reports *Signatures Needed (3)*
10. Approve November 7th Minutes *Signatures Needed*

**NEW BUSINESS**

1. Annual Plan of Work and Annual Report approval
2. Electronics Recycling
3. Employee annual reviews

**SCHEDULE**

1. **County Commissioner’s Meeting,** *December 6, 1:00 pm*
2. **Next Board Meeting,** *January 2 ?*

**OTHER BUSINESS**

Public Officer Training Videos

BOARD MILEAGE